

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI REGULAR COUNCIL MEETING

MINUTES

Thursday, August 14, 2025, 6:30 P.M. Main Level Chambers

PRESENT: D. O'Mara, J. Koistinen, W. Gustavson, B. Koski, J. Platts, C. Lowery

ABSENT: M. Youngs

STAFF: L. Jahanshahloo, S. Pandolfo, J. Shymko, B. Turcotte, D. Bell, P.

Christie, J. Sanderson, K. Singh

GUESTS: 8 in audience including 3 From OCWA

<u>CALL TO ORDER AND ROLL CALL / ANNOUNCEMENTS & STATEMENTS FROM</u> MEMBERS

Mayor O'Mara called the meeting to order at 6:30 pm.

There were 8 people in the audience. The Mayor called the Roll.

Mayor discussed attendance at TRED Corp meeting and requested that John Shymko play the promotional video that they commissioned for the Temagami area.

ADOPTION OF THE AGENDA

25-273

MOVED BY: B. Koski

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT the Regular Council Agenda dated August 14, 2025 be adopted as presented.

CARRIED

<u>DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL</u> NATURE THEREOF

The Mayor requested disclosure of pecuniary interest. Administration reported that none were received prior to the meeting. There were no other disclosures made.

REPORT FROM CLOSED SESSIONS

Council met in Closed Session on July 3, 2025 and provided staff direction regarding Temagami Barge litigation matters

ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

July 3, 2025 - Special-Closed Council Meeting - Open Session - Minutes DRAFT

25-274

MOVED BY: B. Koski SECONDED BY: J. Platts

BE IT RESOLVED THAT Council adopts the minutes of the Open Section of the Special/Closed meeting of July 3, 2025 as presented.

CARRIED

July 10, 2025 - Regular Council Meeting - Minutes DRAFT

25-275

MOVED BY: W. Gustavson SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council adopts the Regular Council Meeting minutes of July 10, 2025 as presented.

CARRIED

July 10, 2025 - Zoning By-Law Amendment - Minutes DRAFT

25-276

MOVED BY: W. Gustavson SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council adopts Zoning By-Law Amendment meeting minutes of July 10, 2025 as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

DELEGATIONS/PRESENTATIONS

Registered Delegations - With Presentations

2025 OCWA Annual Operations Update & Infrastructure Review

25-277

MOVED BY: W. Gustavson SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receives the 2025 Annual Operations Update & Infrastructure Review, presented by OCWA.

CARRIED

Invited Presentations

None

Registered Delegations - Without Presentations

None

Unregistered Delegations

* 5 minutes per each presenter for a Maximum of 15 Minutes in total for all unregistered presentations*

None

CONSENT AGENDA ITEMS

25-278

MOVED BY: B. Koski

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT Council adopt the consent agenda items presented on the agenda, consisting of 8.1 Staff reports for information, 8.2 Correspondence for information, and .8.3.Board and Committee Minutes

CARRIED

Staff Report(s) for Information:

Budget Variance Report - July 2025

2025-M-167 - MRFD Monthly Report - June 2025

2025-M-168 - MRFD Monthly Report - July 2025

2025-M-169 - TFD Monthly Report - June 2025

2025-M-170 - TFD Monthly Report - July 2025

Temagami Fire Department 2024 Annual Report

2025-M-171 - 2024 Community Risk Assessment Annual Review

2025-M-172 - Parks and Recreation Coordinator Monthly Report - June 2025

2025-M-173 - Parks and Recreation Coordinator Monthly Report - July 2025

2025-M-174 - Advancing Municipal GIS and Field Data Collection

2025-M-175 - Asset Management Progress Report

2025-M-176 - Public Works Monthly Report – July 2025

2025-M-177 - Progress Update – Joint Ad Hoc Committee for the Lake Temagami Access Road

2025-M-178 - MLEO Monthly Report - July 2025

Correspondence for Information:

Letter to Mayor O'Mara - Aquatic Invasive Species Inspection

Energy for Generations - Letter from the Ministry of Energy and Mines

Rural Ontario Development (ROD) - Letter from Hon. Lisa Thompson, MRA

Extracted S2 – Insight Productions Letter

Minutes of Local Boards & Committee:

March 19, 2025 - EMPC - Minutes

May 1, 2025 - Committee of Adjustment - Minutes

May 8, 2025 - NEPH Board - Minutes

May 12, 2025 - Library Board Minutes

May 21, 2025 - Au Chateau Board - Minutes

STAFF REPORTS

2025-M-179 - NOHFC Funding – Approval and Agreement Execution for Community Centre Upgrades

25-279

MOVED BY: B. Koski SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receive Memo 2025-M-179 as presented;

AND FURTHER THAT Council acknowledge the approval of \$162,000 in funding from the Northern Ontario Heritage Fund Corporation (Project No. 7500225) for infrastructure upgrades to the Temagami Community Centre;

AND FURTHER THAT Council confirm that the full municipal contribution of \$18,000 will be drawn from reserves, using the \$20,000 municipal allocation previously approved under Resolution 25-091:

AND FURTHER THAT Council authorize the Chief Administrative Officer or Clerk to execute the NOHFC funding agreement and any related documentation on behalf of the Municipality.

CARRIED

2025-M-180 - Strathy Landfill - Expansion Update, Site Life, and Closure Cost Outlook

25-280

MOVED BY: B. Koski SECONDED BY: C. Lowery BE IT RESOLVED THAT Council receives Memo 2025-M-180 as presented;

AND FURTHER THAT Council approves proceeding with the proposal from Story Environmental Inc. to support the Strathy Landfill expansion application and provide updated closure cost modelling at a cost of \$6,000 plus HST;

AND FURTHER THAT the associated cost be funded from the Landfill Closure Reserve.

CARRIED

2025-M-181 - Big Canoe Project Reserve Disbursement

25-281

MOVED BY: W. Gustavson SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receives Memo 2025-M-181 regarding the status of the Big Canoe Project;

AND FURTHER THAT Council authorize staff to return the original five donations of \$2,500 each (totaling \$12,500) to the respective donors;

AND FURTHER THAT the Municipality absorb the previously expended project costs in the amount of \$2,674.30;

AND FURTHER THAT the trust account for the Big Canoe Project be closed following disbursement of refunds.

CARRIED

2025-M-182 - Amendment to Traffic, Parking & Heavy Trucks By-law

25-282

MOVED BY: J. Platts SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receives Memo 2025-M-182 as presented;

AND FURTHER THAT Council approves By-law 25-1823, being a by-law to amend Schedules A, C, and E of By-law 23-1698, as amended, a by-law to regulate and control traffic, parking, and heavy trucks within the Municipality of Temagami;

AND FURTHER THAT Council directs staff to implement the QR code-based software HONK to facilitate a paid parking process.

AMENDED

25-283

MOVED BY: J. Koistinen SECONDED BY: J. Platts

The resolution be amended to change the last paragraph to:

AND FURTHER THAT Council directs staff to bring back an implementation and signage plan (including various rates, times and locations) for the QR code-based software HONK to facilitate a paid parking process.

CARRIED

25-282 - AS AMENDED

MOVED BY: J. Koistinen SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receives Memo 2025-M-182 as presented;

AND FURTHER THAT Council approves By-law 25-1823, being a by-law to amend Schedules A, C, and E of By-law 23-1698, as amended, a by-law to regulate and control traffic, parking, and heavy trucks within the Municipality of Temagami;

AND FURTHER THAT Council directs staff to bring back an implementation and signage plan (including various rates, times and locations) for the QR code-based software HONK to facilitate a paid parking process.

CARRIED

2025-M-183 - Public Works Truck Replacement: Operational Safety and Service Continuity

25-284

MOVED BY: J. Platts

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT Council receives Memo 2025-M-183 as presented;

AND FURTHER THAT Council select option # _____ from the following evaluated Public Works truck replacement options:

- 1. Lease Ford F-250
- 2. Purchase Ford F-250
- 3. Lease Ford F-150
- 4. Lease Toyota Tundra
- 5. Purchase Ford F-150
- 6. Purchase Toyota Tundra

AND FURTHER THAT funding for the selected option be allocated from capital reserves in 2025, from 2026 onward included in the operating budget.

AMENDED

25-285

MOVED BY: B. Koski SECONDED BY: J. Platts

The motion be amended to purchase F250

CARRIED

25-284 - AS AMENDED

MOVED BY: B. Koski SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receives Memo 2025-M-183 as presented;

AND FURTHER THAT Council select option #2 Purchase – Ford F-250 from the following evaluated Public Works truck replacement options:

AND FURTHER THAT funding for the selected option be allocated from capital reserves in 2025, from 2026 onward included in the operating budget.

CARRIED

2025-M-184 - User Fee By-law Review

25-286

MOVED BY: J. Platts SECONDED BY: B. Koski

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Temagami receive this report regarding the 2025 User Fee By-law;

AND FURTHER THAT Council consider a by-law later in the meeting.

CARRIED

2025-M-185 - Agreement for the Production and Sale of Temagami Dry Products

25-287

MOVED BY: J. Koistinen

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT Council receives Memo 2025-M-195 regarding the agreement for the production and sale of Temagami Dry products;

AND FURTHER THAT Council consider the related By-law later on the agenda to execute the agreement between the Municipality of Temagami and the Canadian Shield Beverage Corporation for the production, bottling, and sale of Temagami Dry products.

CARRIED

2025-M-186 - Adoption of Revised Employment Policy and Procedures Manual

25-288

MOVED BY: J. Platts

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receives Memo 2025-M-186 regarding the adoption of a revised Employment Policy and Procedures Manual;

AND FURTHER THAT Council approve the proposed revisions outlined in this report;

AND FURTHER THAT Council consider By-law 25-1846 later on the agenda for passage.

CARRIED

2025-M-187 - Emergency Management Program Bylaw Update

25-289

MOVED BY: B. Koski SECONDED BY: J. Platts

BE IT RESOLVED THAT Council receives Memo 2025-M-187 as presented;

AND FURTHER THAT Council accepts the summary of proposed changes and approves the emergency management program By-law 25-1842;

AND FURTHER THAT – section 1.4 Hazards be expanded from the current list of the top 5 Hazards listed to the 10 Hazards as reported in the Annual Compliance Submission, with and changes to the bottom 5 Hazards to keep the Plan current be considered administrative in nature.

CARRIED

2025-M-188 - Inquiry into Municipal Licensed facilities to Serve Alcohol

25-290

MOVED BY: W. Gustavson SECONDED BY: B. Koski

BE IT RESOLVED THAT That Council receives report 2025-M-188;

AND FURTHER THAT Council direct staff to investigate the feasibility, requirements, and implications of obtaining Liquor Sales Licences for eligible municipal facilities;

AND FURTHER THAT Council direct Staff to report back with a comprehensive analysis, including regulatory, insurance, operational, and financial considerations, prior to any final decision.

	YEA S	NAY S	Abstai n	Conflic t
D. O'Mara	X			
J. Koistine n	X			
W. Gustavso n	X			
B. Koski	X			
J. Platts	X			
C. Lowery		X		
Results	5	1	0	0

CARRIED

CORRESPONDENCE

Action Correspondence

2025-M-189 - Lake Temagami Access Road Maintenance

25-291

MOVED BY: B. Koski

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receives Memo 2025-M-189 and the attached correspondence from Ms. Victoria Winsor as presented;

AND FURTHER THAT Council decide that no further action be taken at this time, as the Municipality continues to maintain the Lake Temagami Access Road in accordance with applicable standards, available resources, and in partnership with Temagami First Nation through an ongoing joint effort to improve road conditions.

AND FURTHER THAT Council direct staff to use the proposed response for this and future correspondence to ensure consistent and accurate communication regarding road maintenance.

CARRIED

2025-M-190 - Donation Request - Bassin' for Kids

25-292

MOVED BY: C. Lowery SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receives Memo 2025-M-190 and the attached correspondence from the Bassin' for Kids organizing committee as presented;

AND FURTHER THAT Council select option # 1 Approve a \$500 cash donation to the tournament for the 37th Annual Bassin' for Kids Fundraising Fishing Tournament, to be held September 5–7, 2025, on Lake Temagami:

CARRIED

2025-M-191 - Notice of Swale Construction - Clarification and Request for Review

25-293

MOVED BY: B. Koski

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receives Memo 2025-M-191 and the attached correspondence from John O'Sullivan and A.K. Madisen;

AND FURTHER THAT Council direct the staff regarding the use of municipal lands without the required municipal permission or permits to

DEFERRED

2025-M-192 - Consideration of Affordable Rental Housing Property Tax Subclass

Withdrawn

BE IT RESOLVED THAT Council receives Memo 2025-M-192 as presented Council receives Memo 2025-M-189 and the attached correspondence from Temagami Non-Profit Housing Corporation as presented;

AND FURTHER THAT Council select option # from the following:

- 1. Accept the request from the Temagami Non-Profit Housing Corporation and direct staff to prepare a draft by-law to implement the Affordable Rental Housing Property Tax Subclass; or
- 2. Defer consideration of the request until additional analysis or information is received; or
- 3. Reject the request and not proceed with adoption of the subclass.

CORRESPONDENCE WITHDRAWN PER TNPHC REQUEST

2025-M-193 - Planning Process Concerns

25-294

MOVED BY: J. Koistinen SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receives Memo 2025-M-193 and the attached correspondence from Jordan Pandolfo;

AND FURTHER THAT Council provide direction to staff regarding the structure, authority, and processes of the Committee of Adjustment (COA), selecting one of the following options:

- 1. Retain the COA with Mandatory Improvements including a binding service standard requiring all complete applications to be heard within 35 days, mandatory member training, updated membership qualifications, and enhanced applicant communication.
- 2. Council Assumes COA Responsibilities Directly dissolve the current COA and have Council, as elected officials, hear and decide all minor variance and consent applications.
- 3. Replace most COA functions with a Community Planning Permit System (CPPS) in accordance with the Planning Act.
- 4. Continue with status quo.

AND FURTHER THAT Council direct staff to provide a written response outlining Council's decision.

AMENDED

25-295

MOVED BY: J. Koistinen SECONDED BY: B. Koski

amended to add to look at efficiencies in processing applications and improving administrative timelines to option#4.

CARRIED

25-294 - AS AMENDED

MOVED BY: J. Koistinen SECONDED BY: B. Koski

BE IT RESOLVED THAT Council receives Memo 2025-M-193 and the attached correspondence from Jordan Pandolfo;

AND FURTHER THAT Council provide direction to staff regarding the structure, authority, and processes of the Committee of Adjustment (COA), selecting option 4. Continue with status quo and to look at efficiencies in processing applications and improving administrative timelines

AND FURTHER THAT Council direct staff to provide a written response outlining Council's decision.

CARRIED

2025-M-194 - Flow-Through Request for TREDCO Donations and Grants

25-296

MOVED BY: B. Koski

SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council receives Memo 2025-M-194 and the attached correspondence from the Temagami Region Economic Development Corporation (TREDCO); AND FURTHER THAT Council approve, in principle, the Municipality acting as a flow-through recipient for TREDCO donations and grants under the terms of a Transfer Payment Agreement; AND FURTHER THAT Council authorize the CAO and/or Clerk to execute the Transfer Payment Agreement between the Municipality and TREDCO.

CARRIED

MOTION TO EXTEND MEETING

25-297

MOVED BY: J. Koistinen SECONDED BY: J. Platts

BE IT RESOLVED THAT the meeting be extended to 10:00 pm

CARRIED

BY-LAWS

By-Law 25-1823 - To Amend Schedules A, C and E of By-Law 23-1698

25-298

MOVED BY: B. Koski

SECONDED BY: J. Koistinen

WHEREAS the first reading of By-law 25-1823 was held on May 8, 2025;

BE IT RESOLVED THAT By-law 25-1823, being a by-law to amend Schedules A, C and E of By-law 23-1698, be read a second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1840 - Authorize Execution of NOHFC Agreement - Community Centre Upgrades

25-299

MOVED BY: W. Gustavson SECONDED BY: J. Platts

BE IT RESOLVED THAT By-law 25-1840, being a by-law to Authorize the Execution of a Funding Agreement with the Northern Ontario Heritage Fund Corporation for Infrastructure Upgrades at the Temagami Community Centre (Project No. 7500225), be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1841 - Delegate Signing Authority for Municipal and Financial Matters

25-300

MOVED BY: J. Koistinen SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 25-1841, being a by-law to Delegate Signing Authority for Municipal and Financial Matters, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1842 - Emergency Management Program By-law and Schedules

25-301

MOVED BY: W. Gustavson SECONDED BY: B. Koski

BE IT RESOLVED THAT By-law 25-1842, being a by-law to Adopt an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the *Emergency Management and Civil Protection Act*, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1843 - Letter of Understanding with the City of North Bay for Emergency Evacuation Purposes

25-302

MOVED BY: B. Koski SECONDED BY: J. Platts

BE IT RESOLVED THAT By-law 25-1843, being a by-law to Authorize the Execution of a Letter of Understanding with the City of North Bay for the purpose of acting as a host community for emergency evacuation purposes, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1844 - CAO Ex-Officio Committee Membership

25-303

MOVED BY: J. Koistinen

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT By-law 25-1844, being a by-law to Appoint the Chief Administrative Officer/Treasurer as an ex-officio member of all municipal committees of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

AMENDED

25-304

MOVED BY: J. Koistinen SECONDED BY: C. Lowery

amended to say the the CAO will be a non voting member.

CARRIED

25-303 - AS AMENDED

MOVED BY: J. Koistinen SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 25-1844, being a by-law to Appoint the Chief Administrative Officer/Treasurer as an ex-officio member of all municipal committees, as amended to say that the CAO will be a non voting member, for the corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1845 - Rescind and Replace Transfer Payment Agreement for the Housing Enabling Core Services Funding By-Law 25-1811

25-305

MOVED BY: W. Gustavson SECONDED BY: J. Koistinen

BE IT RESOLVED THAT By-law 25-1845, being a by-law to rescind and replace By-Law 25-1811 to sign a transfer payment agreement for the Housing enabling Core Services Fund, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1846 - to Rescind and Replace by-law 25-1797 - Employment Policy and Procedures Manual - HR Policy

25-306

MOVED BY: W. Gustavson SECONDED BY: B. Koski

BE IT RESOLVED THAT By-law 25-1846, being a By-law to Rescind and Replace By-law 25-1797 - Employment Policy and Procedures Manual - HR Policy, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1847 - 2025 User Fee

25-307

MOVED BY: B. Koski

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT By-law 25-1847, being a by-law to set the User Fees and Charges for 2025, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1848 - To Execute an Agreement with Canadian Shield Beverage Corporation for the production and sale of Temagami Dry

25-308

MOVED BY: B. Koski SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 25-1848, being a by-law to enter into an Agreement with Canadian Shield Beverage Corporation for the production and sale of Temagami Dry, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

By-Law 25-1849 - TREDCO Flow-Through Transfer Payment Agreement

25-309

MOVED BY: B. Koski

SECONDED BY: W. Gustavson

BE IT RESOLVED THAT By-law 25-1849, being a by-law to enter into a Transfer Payment Agreement with TREDCO for flow through funds and donations, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

UNFINISHED BUSINESS

J. Koistinen - GG&F Committee Notice of Motion

NEW BUSINESS

None

NOTICE OF MOTION

- J. Platts requested that Council discuss and clarify roles and responsibilities of TREDCO and the Municipal Council regarding:
 - 1. Coordination of infrastructure development
 - 2. Housing, and
 - 3. Municipal land use planning and acquisition.

QUESTIONS FROM PUBLIC - ITEMS ON THE AGENDA

None

CONFIRMATION BY-LAW

25-310

MOVED BY: B. Koski SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 25-1850, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 14th day of August, 2025;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

25-311

MOVED BY: B. Koski

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting adjourn at 9:42 p.m.

CARRIED

Mayor
 Clerk