

## BUILDING PERMIT APPLICATION CHECKLIST

	Yes	No
<b>1 - Completed Application Form</b> .....	___	___
<b>2 - Owner Authorization Letter (if agent applying for permit)</b> .....	___	___
<b>3 - Temiskaming Health Unit Approval</b> (new const. or additions greater than 15% of original floor area) 705-544-2221 – Doug Metson	___	___
<b>4 - Documents Establishing Compliance with Applicable Law</b> .....	___	___
Boathouses/LUP– MNR / DFO	___	___
Lodges/commercial – THU / MOE	___	___
Planning approvals Municipal	___	___
Within the Highway corridor – MTO	___	___
_____		
<b>5 - List of Plans or Working Drawing to Accompany Applications for Permits</b>		
1. Site Plan .....	___	___
2. Floor Plans (two sets).....	___	___
3. Foundation Plans (two sets).....	___	___
4. Framing Plans (two sets).....	___	___
5. Roof Plans (two sets) .....	___	___
6. Sections and Details (two sets).....	___	___
7. Building Elevations (two sets).....	___	___
8. Electrical Drawings (two sets).....	___	___
9. Heating, Ventilation and Air conditioning Drawings (two sets)....	___	___
10. Plumbing Drawings (two sets).....	___	___
11. Fire Alarm and Sprinkler Plan (two sets).....	___	___

Note: The Chief Building Official may require additional information or that not all the above-mentioned plans are required to accompany an application for a permit.

**6 – Payment of permit fee** ..... \_\_\_ \_\_\_

If, electrical work is planned a permit from the Electrical Safety Authority is required. They can be contacted at 1-800-636-7107

If the Project value is greater then \$50,000 a notice of project must be filed with the Ministry of Labour. Form included                      Yes      No