

**Corporation of the Municipality of Temagami
Planning Advisory Committee (PAC) Meeting
Municipal Office Theatre
January 17, 2017 at 2:00p.m.
MINUTES**

Committee Members Present: (Chair) Ron Prefasi, Claire Rannie (By Phone), John Kenrick, Cathy Dwyer, Barret Leudke, Paul Middleton, Jim Hasler (By Phone)

Staff: Tammy Lepage

Absent: 0

Members of the Public: 1

Call to Order: 2:04 p.m.

Adoption of Agenda

17-01

MOVED BY: J. Kenrick

SECONDED BY: P. Middleton

BE IT RESOLVED THAT the agenda for the January 17, 2017 meeting of the Planning Advisory Committee be adopted as revised.

Revision is to add item 6.3 correspondence to Nicole Brooker from R. Prefasi regarding committee application.

CARRIED

Disclosure of Pecuniary Interest and Conflict of Interest

None.

Minutes of Previous Meetings

17-02

MOVED BY: C. Dwyer

SECONDED BY: J. Kenrick

BE IT RESOLVED THAT the minutes of the Planning Advisory Committee meeting held on December 12, 2016 be adopted as presented.

CARRIED

Business Arising from the Minutes

Discussion took place regarding PAC honorariums and staff clarified that honorariums are no longer paid to PAC members, as per the travel expense policy only mileage. Further discussion took place regarding PAC recommendations to submit comments regarding the Ontario Review of the OMB, staff clarified that comments had been submitted online.

Unfinished Business

Regarding PAC recommendation regarding potentially adding a member of Council to PAC

The Committee discussed the composition of the Planning Advisory Committee and staff clarified that within the Official Plan the composition states 7 members. The following resolution was passed:

17-03

MOVED BY: J. Kenrick

SECONDED BY: C. Rannie

WHEREAS Council asked the Planning Advisory Committee (PAC) to make recommendations on the motion 16-465 and motion 16-466 regarding the composition of the Planning Advisory Committee;

AND WHEREAS the current composition of PAC is prescribed in our approved Official Plan and reflects a fundamental agreement at amalgamation.

NOW THEREFORE BE IT RESOLVED THAT PAC strongly recommends Council does not alter the composition of PAC as proposed in motion 16-465;

AND FURTHER THAT the municipality increases efforts and training for Council and citizens to raise levels of understanding on planning processes, issues and decisions.

CARRIED

Minor Variance Application Form Review

The Committee discussed the draft form provided by staff and recommended the following changes:

- Change to the “Office Use Only” remove the word “of” after “Fee” and add “Fee” before “Received on”
- To gain clarification regarding the procedures for receiving a letter of authorization from the applicant for the agent to act on his/her behalf and if the applicant still needs to sign the release of personal information clause in section 8.2.
- Discussion took place regarding site visit section 8.3 and how important it is for any member of the Committee to make site visits.
- Section 10: staff clarified the notice was added because some applications have come in where the signature of the Applicant has already been signed prior to the declaration being sworn, which creates a problem.

Comment received from the audience regarding the applicant authorizing the release of the application without personal information being redacted in section 8.2.

It was the consensus of the Committee to request a written decision from E. Gunnell as the Head for the purpose of Freedom of Information for The Municipality of Temagami, prior to our next meeting with respect to the redaction of personal information.

New Business

PAC Comments regarding: Zoning By-law Amendment Application Z-16-02

The Committee discussed the above and passed the following resolution:

17-04

MOVED BY: J. Kenrick

SECONDED BY: P. Middleton

WHEREAS the Planning Advisory Committee has reviewed the Zoning By-law Amendment Application Z-16-02;

NOW THEREFORE BE IT RESOLVED THAT PAC recommends to Council to be mindful of Sections 2.12.3 & 2.24 (development on private road) of the Official Plan in their consideration of the application.

CARRIED

Discussion of our Official Plan policies with respect to OMB decisions.

The consensus of the Committee is to gain clarification regarding the lessons learned from the Ontario Municipal Board Decision in relation to specific reference to Section 6.28 of the Zoning By-Law and

staff will provide clarification as to how the decision affects the polices with respect to panoramic views, and vistas.

Set Meeting Date

17-05

MOVED BY: B. Leudke

SECONDED BY: P. Middleton

BE IT RESOLVED THAT the next Planning Advisory Committee meeting be held at the call of the chair.

CARRIED

Meeting Adjournment

17-06

MOVED BY: B. Leudke

SECONDED BY: J. Kenrick

BE IT RESOLVED THAT the January 17, 2017 meeting be adjourned at 4:07 p.m.

CARRIED