

**Corporation of the Municipality of Temagami  
Planning Advisory Committee (PAC) Meeting  
Municipal Office Theatre  
September 28, 2017 at 1:00p.m.  
MINUTES**

**Committee Members Present:** (Chair) Debby Burrows, Claire Rannie, Barret Leudke, Barry Graham, John Kenrick, Jim Hasler.

**Staff:** Tammy Lepage

**Absent:** Cathy Dwyer (with notice)

**Members of the Public:** 5

**Call to Order: 1:00 p.m.**

**Adoption of Agenda**

17-18

MOVED BY: C. Rannie

SECONDED BY: B. Graham

BE IT RESOLVED THAT the revised agenda for the September 28, 2017 meeting of the Planning Advisory Committee be adopted as presented.

CARRIED

Revision is to move item 7.1 Budget to “Unfinished Business” as item 6.4.

**Disclosure of Pecuniary Interest and Conflict of Interest**

None.

**Minutes of Previous Meetings**

17-19

MOVED BY: J. Kenrick

SECONDED BY: B. Leudke

BE IT RESOLVED THAT the minutes of the Planning Advisory Committee meeting held on September 7, 2017 be adopted as presented.

CARRIED

**Business Arising from the Minutes**

Staff provided further clarification regarding the information items requested at the last meeting, some of which have been placed in their mailboxes. The Chair informed the committee members that the request for itemized information that is not readily available to staff to print and requires more research was submitted to the Chief Administrative Officer for direction.

Staff clarified on what is being proposed with the archeological studies and when they are required and that it is on the Council Agenda for September 28<sup>th</sup>, 2017 to recommend mediation.

**Unfinished Business**

**Minor Variance Application Form**

The Chair informed the Committee that staff and the Chair are in the process of reviewing the application form and attempting to simplify the form, while still meeting legislative requirements.

**Site Plan Control Application and By-Law 07-728**

The Committee discussed the Site Plan Control By-law and application form, and it will be discussed

further as part of the Official Plan Review. Further discussion took place regarding the Fire Smart policy to protect cottage residents and how to implement it in the Official Plan. Discussion took place regarding when new provincial policies come in effect, do we amend the Official Plan and Zoning By-Law immediately to comply or wait to implement those policies when the review of the Official Plan is being done.

Discussion took place regarding the shoreline activity area history and why the 15metre buffer is in place.

### **Planning Department Statistics**

The Committee received this item for information only.

### **BUDGET**

The Committee discussed the early onset stages of when planner and/or consultants can be hired for the OP Review and what the requirements are for public to submit their comments. Staff clarified that comments regarding the official plan can be received at any time, and kept in a file until the review has commenced. Staff can gain clarification in the Official Plan review process and the Ministry of Municipal Affairs (MMA) are willing to assist as noted in the training session.

Staff provided the approximate cost of the last official plan review \$78,000.00, and what is in the current Official Plan reserve. Staff to provide clarification from the Clerk at the next PAC meeting on the external relations committee structure as noted in the Memorandum of Understanding with the TFN and TAA.

### **New Business**

None.

### **Items for next agenda**

The following were listed as items for the next agenda:

- Minor Variance Form
- Site Plan
- OP process
- Budget for consultant, process

B. Graham requested clarification on two storey boathouses from the Ministry of Natural Resources and Forestry and mainland development in the Special Management Area. Further discussion took place regarding the two properties located in Aston and Strathcona and that there are both mining patent claims. Staff to bring the zoning map to the next scheduled meeting.

B. Leudke requested more details on the second units and gain clarification from the MMA.

### **Set Meeting Date**

17-20

MOVED BY: C. Rannie

SECONDED BY: B. Graham

BE IT RESOLVED THAT the next Planning Advisory Committee meeting be scheduled for October 30 @ 1:00.

CARRIED

### **Meeting Adjournment**

17-21

MOVED BY: B. Leudke

SECONDED BY: B. Graham

BE IT RESOLVED THAT the September 28, 2017 meeting be adjourned at 2:30 p.m.

CARRIED