

**THE CORPORATION OF THE
MUNICIPALITY OF TEMAGAMI**

BY-LAW NO. 15-1267

**Being a by-law to amend By-law 14-1198, a by-law to adopt a Terms of Reference for
Standing Advisory Committees of Council.**

WHEREAS under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS under Section 238 (2), the Municipal Act, S.O., 2001, c.25, c.M. 45, as amended, requires every municipality and local board to pass a procedure by-law governing the calling, place and proceedings of meetings;

AND WHEREAS Section 19.2 of the procedure Bylaw of the Corporation of the Municipality of Temagami, By-law 09-845, as amended, requires that the general procedures to be followed by all Advisory Committees established shall be set out generally within the relevant terms of reference;

AND WHEREAS the Council of the Corporation of the Municipality of Temagami passed By-law 14-1198 on the 17th day of July, 2014 to adopt a Terms of Reference for Standing Advisory Committees and now deems it desirable to amend said Terms of Reference;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That the following amendments be made to Schedule "A" forming part of By-law 14-1198 to govern all Standing Advisory Committees established in the Procedure By-law.
 - 1.1. That Appendix I - General Government and Finance Advisory Committee, be amended to change the wording under membership that reads: "the appointed member of Council" to read "the two appointed members of Council".
 - 1.2. That Appendix II - Protection to Persons and Property Advisory Committee be amended to add the following bullet points to the committee's scope:
 - reviewing budget submissions
 - reviewing staff reports
 - 1.3. That Appendix III - Economic Development Advisory Committee be amended to add the following section:


Membership: _

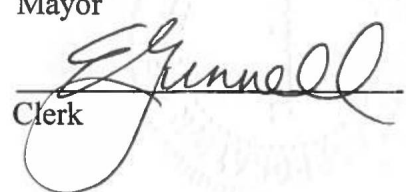
The membership of the Economic Development Advisory Committee shall ideally be comprised largely of members of the public and hopefully of the business community. Council may appoint up to two members of Council to this committee in addition to the Mayor who is an Ex-officio member.

- 1.4. That Appendix V - Public Works and Water Advisory Committee, be amended to change the wording under membership that reads: "the appointed member of Council" to read "the two appointed members of Council".
- 1.5. That Appendix VI - Parks and Recreation Advisory Committee, be replaced with the revised Appendix VI, attached as Schedule A hereto and forming part of this By-law.
- 1.6. That the following shall be added for clarification to the GENERAL section in the final bullet point under the Membership section: "Staff who are ex-officio members of a committee shall be counted for the purpose of quorum."
2. That the following shall be added to By-law 14-1198 as item 5: "That the Clerk of the Municipality of Temagami is hereby authorized to make modifications to the schedule, after the passage of this by-law, where changes have been made to the Procedure By-law of the Municipality of Temagami and such modifications are made to bring the Terms of Reference into compliance with the Procedure By-law as amended."
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. That this bylaw shall come into force and take effect upon final passing thereof.

TAKEN AS READ AFIRST time this 29th day of October, 2015.

READ A SECOND AND THIRD time and finally passed this 29th day of October, 2015.


Mayor


Clerk

Schedule A to By-law 15-1267

**The Corporation of the Municipality of Temagami
Schedule A to By-law 14-1198
Standing Advisory Committee Terms of Reference**

Appendix VI

Parks and Recreation Advisory Committee

The Parks and Recreation Advisory Committee has a two-fold function, that of an Advisory Committee and that of a Service Committee. The Committee's purpose, scope and meeting requirements shall vary, depending on the function of the Committee at that particular time.

Purpose and Scope

1. As an Advisory Committee

When the Committee meets as an Advisory Committee, its purpose is to provide independent advice, opinion, or options to Council on matters related to Parks and Recreation. The Committee shall make recommendations on matters referred by Council and other matters including, but not limited to, the functional areas of:

- Creating and sustaining an active and healthy lifestyle for all the citizens of Temagami
- Parks and Recreation facilities
- Budget submissions for programming and events for Council's consideration during the budget process.

2. As a Service Committee

In its function as a service committee, the Committee shall assist municipal staff in planning, organizing and running Parks and Recreation events.

Members of the committee shall be required to provide a Vulnerable Sector Police Check before volunteering/working directly with vulnerable persons such as children or the elderly in municipal activities. The Municipality shall provide a letter to enable volunteers to obtain this at no cost.

Meetings

1. As an Advisory Committee

In its function as an Advisory Committee, the Committee shall meet only as needed, which shall not necessarily be every month. Meetings will generally be held at the Community Centre / Arena.

2. As a Service Committee

In its function as a Service Committee, the Committee shall meet as often as needed to assist with events. In this function, the committee shall have lesser requirements for quorum, minutes, etc., which shall be stated in the Procedure By-law.

Membership

The Committee will ideally have from 5 to 10 members. In addition to the appointed member of Council and members of the public, the Facility Manager/Recreation Coordinator will be an "ex-officio" member of the Committee.