

THE CORPORATION OF THE TOWNSHIP OF TEMAGAMI

BY - LAW # 88-195

Repealed by:
91-269

Being a by-law to appoint a Treasurer.

WHEREAS the Council of the Corporation of
the Township of Temagami is authorized under Section 79,
of the Municipal Act, to appoint a Treasurer.

THEREFORE

THE COUNCIL of the CORPORATION of the Township
of Temagami ENACTS as follows:

1. That Joan Broughton be and is hereby appointed
Treasurer, effective May 1, 1988.
2. That said Joan Broughton shall hold office during
the pleasure and subject to the by-laws of the
Township, shall perform all duties and obligations
which by statute or by by-law are or may be
conferred or imposed upon the Treasurer.
3. Duties shall be as outlined on Schedule 1,
attached hereto.

Read a first, second, and third time and passed,
this 17th day of April, 1988.



Reeve



Clerk-Treasurer

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LIST OF DUTIES

- Accounts Receivable
- Accounts Payable
- Payroll
- Employee Benefits
- M.T.C. Books (Roads)
- Bank Deposits
- Taxes (Assessment Roll, Mill Rates etc.)
- Budgets (preparation & review)
- Financial Statements
- Audits
- Banking & Investment
- Municipal Non-Profit (Secretary-Treasurer)
- OHRP
- Cemetery Board (Secretary-Treasurer)
- Ambulance Reports
- Purchase Orders
- Attendance at regular monthly meetings
- Attendance at various council meetings & committee meetings
- All other items as may be assigned by Council from time to time