

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 12-1058

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**Being a by-law to authorize a Tiered Response Agreement for Medical Emergencies between the Temagami Ambulance Service and the Marten River Fire Department.**

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**WHEREAS** under Section 8(1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues.

**AND WHEREAS** the Establishing and Regulating By-law for the Marten River Fire Department authorizes the department to be activated by the Ambulance Service for Medical Assist;

**AND WHEREAS** the Council of the Corporation of the Municipality of Temagami deems it desirable to have an agreement in place between the Temagami Ambulance Service and the Marten River Fire Department for Tiered Response Agreement for Medical Emergencies;

**NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:**

1. That the CAO, Ambulance Manager and Marten River Fire Chief are hereby authorized and directed to execute the Tiered Response Agreement for Medical Emergencies attached hereto as Schedule "A" to and forming part of this bylaw.
2. That the executed agreement be forwarded to the Central Ambulance Communications Centre (CACC) for implementation.
3. That the Clerk of the Municipality of Temagami is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to this by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. That this bylaw shall come into force and take effect upon final passing thereof.

BE TAKEN AS READ A FIRST time on this 7<sup>th</sup> day of June 2012.

READ A SECOND AND THIRD time and finally passed this 7<sup>th</sup> day of June 2012.

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Mayor

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Clerk

## **Tiered-Response Agreement**

**Between**

**Temagami Ambulance Service  
hereinafter referred to as “the Ambulance Service”**

**and**

**Marten River Fire Department  
hereinafter referred to as “the Fire Department”**

### **The parties’ mutual understanding and their intention in tiered response for Medical Emergencies**

**Whereas** the parties have expressed their desire to participate in a tiered response for specified medical emergencies, the parties hereto agree as follows:

1. The activation of a tiered response may occur at any time for the following criteria:
  - a) All “Code 4” (Life or Limb) Medical Emergencies.
  - b) When an Off-Road Rescue is required to reach a patient. An Off-Road response is defined as a patient that cannot be accessed by the Ambulance and will require an off-road vehicle and / or additional personnel to complete.
  - c) All confirmed structure fires.
2. The Fire Department shall only respond to calls within the normal response areas.
3. The CACC shall notify the Fire Department within one **(1) minute** of the receipt of a call when able, for any of emergencies that meet the criteria as listed in sections 1.
4. The Ambulance Service and Fire Department shall have in place the necessary Liability Insurance.
5. **This agreement recognizes that the Fire Department may not be able to respond when occupied with a fire emergency, or for any other reason as determined by an on-duty fire official.**
6. This agreement may be reviewed, revised and maintained by the Fire Department, Ambulance Service on an annual basis or at the request of any of the parties to this agreement.
7. Operational Guidelines as outlined in Appendix “A”.

The parties signature affixed hereto indicate their agreement with the foregoing, and acknowledge their intention to proceed in good faith in all matters relevant to this agreement.

Signed the \_\_\_\_\_ day of \_\_\_\_\_.

**For the Municipality of Temagami**

\_\_\_\_\_  
**Chief Administrative Officer**

**For the Ambulance Service**

\_\_\_\_\_  
**EMS Manager**

**For the Fire Department**

\_\_\_\_\_  
**Marten River Fire Department Chief**

## APPENDIX “A”

### OPERATIONAL GUIDELINES

#### **C.A.C.C. Responsibilities:**

- Activate the Marten River Fire Department to emergencies located within their normal response areas when these emergencies/requests fall into the criteria that has been mutually agreed upon.

#### **C.A.C.C. Guidelines:**

- Upon responding the closest, most appropriate, ambulance to the scene, C.A.C.C. will advise the ambulance crew if tiered response has been activated.
- All available information should be relayed to the Fire Department with updates as they are received.
- Advise of Any Potential Hazardous situations.

#### **Fire Department Responsibilities:**

- Prevent, control and or extinguish fires.
- Control the safety of the scene when hazards are identified.
- Provide extrication, as needed..
- Control and coordinate incidents involving spills, leaks or dangerous goods.
- Providing patient care as necessary, including First Aid, CPR, AED and O2 Therapy.
- Make decisions involving the potential for evacuations at the scene of an emergency.

#### **Fire Department Guidelines:**

- Firefighters are responsible for activities in areas subject to hazardous environmental conditions or where exposure to fire may occur. Ambulance crews, unless equipped with adequate protective equipment and supervised by firefighters, will remain in a staging area.
- Firefighters should position their vehicles so as not to block access or egress for the responding Ambulance.
- Ambulance will cancel Fire Department if it is obvious that they are not needed.

#### **Ambulance Responsibilities:**

- Ambulance personnel are responsible for the care and transportation of patients.
- Ambulance personnel will assist other emergency services as required, secondary to patient care and transportation.
- The Paramedics should be aware of the local tiered response agreement(s) in place and upon arrival at the scene should determine whether or not the fire department is needed for further assistance.
- The Ambulance crew will evaluate injuries of patients, perform triage if necessary and notify C.A.C.C. immediately if any further assistance is required. i.e. Air Ambulance response.
- The Ambulance crew may request assistance from the Fire Department at the scene with regards to patient removal or further patient care.

#### **Shared Responsibilities:**

- Scene safety is everyone’s responsibility. Should a hazard be identified anyone on the scene can call a ‘STOP’ to all activities.

- Wherever possible, allied agencies should encourage their respective staff to meet after calls, at a mutually agreed site in order to discuss the events of the call in such a way as to improve the handling of such a call in the future.
- Return equipment as required.
- Maintain a high level of respect and a professional rapport with one another.
- Participate in inter agency training whenever possible.
- Participate in Critical Incident Street Debriefing as necessary.