

# Temagami Public Library

Minutes of January 22<sup>nd</sup> 2019

7:00pm Library Board Room

Present: Marvyn Morrison (Acting Chair), John Shymko, Claudia Smith, Anita Mamen

Staff: Quelia Cormier

Members of the public: 1

1. **ADOPTION OF THE AGENDA: MOVED** by Claudia Smith and **SECONDED** by Anita Mamen that the agenda of January 22<sup>nd</sup> 2019 regular board meeting be approved. **CARRIED**
2. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST:** None declared.
3. **APPROVAL OF THE MINUTES** of the regular board meeting of December 12<sup>th</sup> 2018. **MOVED** by Anita Mamen and **SECONDED** by John Shymko that the minutes of December 12<sup>th</sup> 2018 board meeting be accepted as presented. **CARRIED**
4. **BUSINESS ARISING FROM THE MINUTES: NONE DECLARED**
5. **CORRESPONDENCE:**
  - Thank You card received from Peacock Woodcraft and the Temagami Lions Club thanking the Temagami Public Library for our involvement with the Temagami Country Christmas.
  - Temagami Public Library receive correspondence from Living Temagami asking that Living Temagami work together with the Temagami Public Library Board to create an archival system with on-line data base. Living Temagami has requested that the board allow them to bring some of the collected inventory to the Train station for scanning. They have also requested that a key be signed out to Sherri Guppy (Community Archivist and Program Coordinator for Living Temagami) so that she may work with the material during the library's non-business hours. Lastly living Temagami is asking that if the Library board should have any existing budget for archiving materials if they would consider contributing to the purchasing of materials.

**MOVED** by John Shymko and **SECONDED** by Claudia Smith that the board direct the CEO to draft a letter to Living Temagami informing them that the board will accommodate living Temagami to work with the archives inside the library, and that the board must follow our existing policy for the local history collection stating that all the archival materials must not leave the library. The Temagami Public Library board will also let Ms. Guppy have access to the library during non-business hours. The CEO will also look at

the existing local history budget to see if the library is able to contribute to the purchase of archiving materials and report back to the Temagami Public Library board.

**CARRIED.**

6. **TREASURERS REPORT: MOVED** by John Shymko and **SECONDED** by Anita Mamen that the Treasurers report dated January 22<sup>nd</sup> be accepted as presented. **CARRIED.**
7. **CEO'S REPORT: MOVED** by Claudia Smith and **SECONDED** by Anita Mamen that the CEO's Report dated January 22<sup>nd</sup> 2019 be accepted as presented. **CARRIED.**

**8. RESOLUTION FOR LIBRARIAN AND LIBRARY STAFF TO BE INCLUDED IN THE HR POLICY.**

WHERE AS the Municipality of Temagami administers payroll and the hiring procedure for the Temagami Public Library Board Employees;

AND WHERE AS municipal staff is not always informed right away when there is a rate increase or if the COLA increase will be applied to Library employees, which can create some extra work for payroll staff;

NOW THEREFORE BE IT RESOLVED THAT the Temagami Public Library Board request that the Council of the Municipality of Temagami includes library employees in in all applicable sections of By-Law 09-887 the Human Resource Policy;

AND FURTHER THAT Council direct staff to prepare an amendment to By-Law 09-887 for Councils consideration at the next regular scheduled Council meeting in \_\_\_\_\_.

**MOVED** by John Shymko and **SECONDED** by Claudia Smith that the Board approve the above resolution. **CARRIED.**

9. **SHIVERFEST:** The Temagami Public Library will host a Kiddies Korner and a colouring contest during Shiverfest 2019. The CEO will pick up the supplies and supervise these activities.

**10. OTHER BUSINESS:**

- The CEO will work with John Shymko to coordinate new programming and events for the library.
- The CEO will start to plan for the development of a monthly events calendar for the library.
- The CEO will begin the process of looking at getting some new security equipment for the library.

11. **NEXT MEETING:** February 26<sup>th</sup> 2019 at 7:00pm in the Library Board Room.

12. **ADJOURNMENT: Moved** by Anita Mamen and **SECONDED** by Claudia Smith that the meeting of the regular board meeting of the Temagami Public Library be adjourned at 8:01pm. **CARRIED**